WHAT? Two scholarship awards up to $1,000.00 each for FAA TWO members and non-FAA applicants pursuing an aviation-related/technical degree. Non-FAA applicants need a TWO sponsor or can apply by becoming a TWO Associate member. Please contact the TWO Education Chair for more information.

WHEN? Scholarship application with documentation and signed contract must be postmarked or electronically submitted to Denise.Myers@faa.gov by June 12, 2018.

WHY? The Technical Women’s Organization encourages studies or training that will advance and/or enhance an individual’s career in a technical area.

HOW? All applicants must submit a signed TWO Scholarship Training Contract [Page 2], a completed TWO Scholarship Application [Page 3], and additional documentation as listed below, to the TWO Education Chair. The package must include:

1. Two (2) letters of recommendation from either
   a. A current or former supervisor;
   b. An instructor or advisor;
   c. An acquaintance that has known you for more than one year and is not a relative.
   d. Non FAA, an additional letter must be from a TWO sponsor.

2. Biography
   a. Include extracurricular activities for school and/or community, volunteer work, honors, and awards, etc.;
   b. Detail your personal and technical goals [max one page].

3. Resume listing job history for last three years.

4. List formal training for the past three years: college, technical, agency, or directed studies. Non FAA applicants must supply latest transcript.
TWO SCHOLARSHIP TRAINING CONTRACT

My signature signifies that all information, on my application and contained in my supporting documents, is true and accurate. I will utilize this scholarship no later than May 31, 2019. Upon completion of training and within 90 days: I will provide a certificate or record of training, along with receipt(s) showing training was paid, to the TWO Education Chairperson [see address below] After verification of training completion and receipts, reimbursement will be issued to me for the training obtained up to the scholarship amount awarded.

Signed:______________________________________________________________________
Date:________________________________________________________________________

DETAILS

Applicants must submit packages for processing either by mail or electronically. Mailed application packages MUST be postmarked by June 12, 2018. Electronically submitted packages MUST be received at Denise.Myers@faa.gov by midnight EST, June 12, 2018.

No packages will be accepted without either a postmark or if electronically submitted past the deadline of June 12, 2018.

Incomplete applications will not be rated, so please ensure application package is complete, and all requested documents are attached.

Scholarship Award recipients will need to provide a photo for publication in the TWO Newsletter, the Circuit.

WHERE?

Denise Lantz Myers
TWO Education Chair
196 W. Hill Rd
Grafton, WV 26330

QUESTIONS? Contact Denise Lantz Myers, TWO Education Chair, at 304-669-1298, or at denise.myers@faa.gov.

WHO IS TWO?

Over the last 30 years, TWO, as a non-profit organization within the FAA, has evolved into a vital organization of members supporting the FAA mission. Our membership represents committed, talented, and energetic women and men from various FAA technical organizations. By promoting an understanding of the FAA culture and technical fields, we facilitate women in making significant contributions to the FAA and create a climate of cooperation between professionals.
TECHNICAL WOMEN'S ORGANIZATION

SCHOLARSHIP FACT SHEET*

*For any item not applicable to you, please put N/A. [e.g. - if not presently working, items 4, 5, 6, & 7 would be N/A.]

1. Name
   (last)__________________________(first)__________________________(m)_____  

2. Present Home Address
   ________________________________________________________________  

3. Day Phone _______________Eve Phone _______________________________

4. Work Address______________________________________________________
   ________________________________________________________________  

5. Job Title (if FAA, also Grade/Band)
   ________________________________________________________________

6. Supervisor's Name__________________________________________________
   Telephone Number ________________________________________________

7. Time In Current Position____________________________________________

8. Current Education Level______________________________________________

9. Degree(s) Now Held__________________________________________________

10. Are You a Member of TWO?  Y__________________  N_______________

11. If Not, How Did You Find Out About Us? ________________________________

12. Have You Ever Received a TWO Scholarship Before?   Y______ N_____ If Yes, What Year?  ___________

13. Technical Training /Class/Course for Scholarship Use: _______________________

14. Name of Training Provider/School _______________________________________

15. How Will This Training, Class/Course Advance or Enhance Your Current/Future Technical Career? [Attach Brief Paragraph]

16. Together we pay it forward. If awarded a scholarship award, how do you plan to give back to the next generation? [Attach Brief Paragraph]